



Emergency School Closure Policy

Approved by the Governing Body: 28.09.16
Review Date: 28.09.19

This Policy is designed to assist Governors, Designated Teachers, Headteachers and other school staff in dealing appropriately with matters relating to Emergency School Closure.

Proposals for Emergency School Closure

Emergency closures would be:

1. Overnight severe weather.
2. Emergency conditions arising overnight e.g. burst pipes, boiler malfunction, structural damage.
3. Emergency conditions arising during the day.

Bucks County Council has made arrangements for Fox FM (local radio) frequency 102.6 to broadcast emergency closure information. Parents are advised to tune into this station in bad weather conditions.

Using a telephone cascade system all parents will be advised of the closure.

The caretaker would report to school to deal with any telephone calls to the school and/or any child arriving at school.

In the event of closure due to emergency conditions arising overnight as stated in (2) the above procedures would be followed. In the case of closure due to (2) it is likely that more children would arrive at school. We would endeavour to contact as many parents as possible.

No child would be left unaccounted for.

Closure due to emergency conditions arising during the day would be dealt with by school. Parents would be contacted and the children would be collected by emergency contacts.

No child would be left to their own devices.

In order for closure procedures to be effective, all emergency contact numbers must be relevant. A telephone cascade is in use, all parents have a copy of the cascade and all are aware how and when to use it.-